

One Month Prior to Move Day

- Book a moving company. If you are moving in the summer, you may wish to call movers 2-3 months in advance to ensure availability on your desired date.
- Notify the **post office**
- Notify doctors, dentists, and other service providers.
- Notify your Human Resources and/or Payroll department at work.
- Order moving supplies. Amazing Moves offers free delivery for box deliveries
- Sort and discard, or donate unwanted items. Many charitable organizations will pick items up.
- Confirm elevator, loading dock, and parking space reservations for move day at both origin and destination addresses.
- Begin packing; clearly labeling boxes with your name, contents, and destination for the box (i.e. "DR" for Dining Room, "MBR" for Master Bedroom).

Two Weeks Prior to Move Day

- Notify utility companies, as applicable:
 - Telephone
 - Cell Phone
 - Electric
 - Gas/Oil (also schedule gas appliances to be disconnected)
 - Cable
 - Internet Service Provider
 - Water
 - Home security/alarm
- Make arrangements for disassembly of difficult items (pool tables, swing sets, etc.).
- Make arrangements for a babysitter/pet-sitter on move day, as necessary.
- Arrange for time off from work to prepare for the move and to be present on move day.

One Week Prior to Move Day

- Confirm move date and time with your moving company
- Provide moving company with new telephone number, if applicable
- Remove fragile and loose items from drawers and pack carefully in small moving boxes.
- Remove all permanently affixed items you wish to take from walls and ceilings (drapes, lighting fixtures, ceiling fans, etc.).
- Change address with all newspapers, magazines, and other periodicals to which you subscribe.
- Alert friends and family to new address and contact details.

One Day Prior to Move Day

- Consolidate clearly-marked boxes of fragile items in one area of your home. Alert your moving crew about these boxes on move day.
- Identify furniture that is fragile by nature or has been weakened by previous damage and prepare to bring it to your crew's attention on move day.
- Separate and label items not intended for transport by your movers.
- Isolate checkbook, keys, passports, plane tickets, cash, credit cards and prescription medications. These should travel with you in your personal vehicle on move day.
- Confirm that telephones are in working order at both current and new locations.
- Defrost, drain, wash, and dry refrigerators and freezers.
- Drain waterbed.
- Drain gas and oil from lawn mowers, generators, snow blowers, etc.
- Disconnect propane tank from gas grill. Your movers will not be able to transport the tank on move day.
- Clear walkways and driveway during inclement weather.

On Moving Day

- Double check closets, drawers, shelves, attic and garage to be sure they are empty.
- Carry important documents, currency and jewelry yourself, or use registered mail.
- Carry traveler's checks for quick, available funds.

After Arriving At New Home

- Renew your driver's license, auto registration and tags.
- Shop around for new insurance policies, especially auto coverage.
- Revise your will and other legal papers to avoid longer probate and higher legal fees